

WINFIELD RECREATION COMMISSION
MINUTES OF JUNE 12, 2017

The June meeting of the Winfield Recreation Commission was called to order at 1:05pm by Chair Scott Gill. Members present were Dena Youle, Joe Wood, Jeff Long and Robyn Tapia.

Public comments: Kevin Frady, Southwestern baseball coach, spoke to the commission about improvements needed at the Broadway Recreation Complex. Improvements include updated batting cages, turf, lighting, dugouts and warning track. Brian Pekarek with Pekarek Grant Consultation Services spoke with the commission about different grants that have been applied for to help fund the improvements. The City of Winfield and Southwestern College are looking to partner with other users of the facility to make the improvements also.

The minutes of the May 8, 2017 regular meeting were reviewed. Dena Youle moved and Robyn Tapia seconded the motion to approve both minutes as written.

In reviewing May bills, Troy Moree added a payment to Blue Cross Blue Shield of Kansas for \$2,845.81. Robyn Tapia moved and Jeff Long seconded the approval of the payment of bills in the amount of \$47,916.35.

The financial report was given by Superintendent Troy Moree as he indicated the expenditures for the month of May totaled \$62,686.37 and year-to-date expenditures of \$700,424.17 which represents 83% of the general fund expended. Expenses in the Employee Benefit Fund totaled \$3,786.61 and year-to-date expenditures of \$64,060.84 which represents 74% of the fund expended. Revenue received for the month of May included generated revenue through fees and charges of \$39,520.09. Year-to-date totals include tax revenue of \$321,964.01 and generated revenue of \$238,548.77 for a total of \$560,512.78. Year-to-date revenue in the Employee Benefit Fund totaled \$56,773.82. Cash balance in the general fund was \$527,927.36, cash balance in the Employee Benefit Fund was \$57,198.77 and cash balance in the petty cash fund was \$150.00 for a total cash balance of \$585,276.13. Cash balance in the checking account was \$30,583.86 and cash balance in the money market account was \$554,542.27. Cash balance in the Special Activities Account was \$8,124.99 and cash balance in the Joe Thornton Memorial Fund was \$9,215.76.

The May participation report was given with the Fitness Center membership standing at 1,207, activity participation at 8,728, pool activities at 2,141 and senior activities at 108 for a total of 10,977.

Superintendent's Report:

Troy Moree gave the Superintendent's report:

Insurance Quotes

Moree presented a list of insurance coverages from Buterbaugh & Handlin for the 17-18 budget year. A policy for cyber liability and data breach was included. After reviewing the quotes, Jeff Long moved and Robyn Tapia seconded the motion to approve the insurance quote from Buterbaugh & Handlin for the 17-18 budget year.

Administrative Assistant Position

Moree informed the commission that 60 people have applied for the Administrative Assistant position. Staff is in the process of review applications and interviewing candidates.

Budget 2017/18

Moree presented the 2017-18 budget.

At 2:10pm, the board adjourned into executive session to discuss the budget for 10 minutes. At 2:15pm, the board added an additional five minutes to the executive session. At 2:15pm, the board added an additional two minutes to the executive session. At 2:17pm, the commission reconvened.

The board tabled the budget and scheduled a special board meeting on Monday, June 26 at 1:00pm to approve the proposed budget.

Policy Manual – Job Descriptions

The board tabled revised job descriptions until the July board meeting.

Profit/Loss Report for Hard Rock Casino

Moree presented the profit/loss report for the Hard Rock Casino trip on May 18th. The report showed a net gain of \$460 which will be transferred to the Scholarship Fund.

Meeting with City Manager

Moree reported that he met with City Manager, Jeremy Wilmoth. During the meeting a splash park, pickleball court, repairs the Rec Center parking lot and ball diamond improvements were discussed.

Assistant Superintendent's Report:

Candi Fox gave the Assistant Superintendent's report.

Summer Activity Registration

Fox presented the summer registration totals as of June 8th which showed 2,123 enrollees. Enrollment will still be accepted in classes where openings exist. First session started June 5th and second session will begin on July 3rd.

Kansas Open Tennis Tournament

Fox presented the revenue/expense summary for the Kansas State Open Tennis Tournament. The report showed a net gain of \$93.41. There were 37 Junior entries, which is 1 less than a year ago. Scott Sisson was the tournament director.

June Bug Jog

Fox informed the commission that 165 runners/walkers participated in the 28th Annual June Bug Jog held on June 10th. 120 kids participated in the Jr. June Bug Races which was a record high.

Summer Splash

Fox reported that 14 kids participated Summer Splash. The revenue/expense report showed a net loss of \$305.00.

Water Safety Night

Fox informed the commission that the WRC would be participating in a Water Safety Night on June 14th from 6-8pm in Ark City. The event is co-sponsored by the County Health Department, Ark City Rec Commission and Winfield Rec Commission.

Sports Director's Report:

Baseball & Softball Leagues

Tucker reported that adult softball and youth baseball/softball games began on Tuesday, May 30th. The first night was rained out but all leagues are going great.

Hotdog Night at the Ballpark

Tucker announced that the annual Hotdog Night at the Ballpark is Thursday, June 15th beginning at 6:00pm.

OTHER BUSINESS:

Moree announced that Audrey Elkins has been hired as the Weekend Gym supervisor. Terry Triplett will be used if she is not available.

COMMISSIONER'S TIME:

The meeting was adjourned at 2:48pm by Chair Scott Gill.

WINFIELD RECREATION COMMISSION
MINUTES OF SPECIAL MEETING JUNE 26, 2017

The June Special meeting of the Winfield Recreation Commission was called to order at 1:09pm by Chair Scott Gill. Members present were Dena Youle, Joe Wood, Jeff Long and Robyn Tapia.

There were no public comments.

Superintendent's Report:

Troy Moree gave the Superintendent's report:

Budget 2017/18

Moree presented and reviewed the 2017-18 budget. The proposed 2017-18 general fund budget of \$926,556 and the 2017-18 employee benefit fund budget of \$121,500. The budget included capital outlay expenditures of \$200,000. Jeff Long moved and Dena Youle seconded the motion to publish the budgets as presented. A public hearing will be held at the next regularly scheduled board meeting on July 10th at 1:00pm.

Policy Manual – Job Descriptions

Moree gave the board a salary survey from KRPA. Moree asked the commission review this before the July board meeting.

Administrative Assistant Position

Moree announced that Elizabeth Lanier has been hired as the new WRC Administrative Assistant for \$12.00 per hour. She is a graduate of Pittsburg State University.

OTHER BUSINESS:

COMMISSIONER'S TIME:

The meeting was adjourned at 1:42pm by Chair Scott Gill.